

COMMUNITY SAFETY TASK AND FINISH GROUP

TERMS OF REFERENCE, SCOPING OF REVIEW AND OUTLINE PLAN

Review topic	Community Safety Review 2018
TFG members	To be appointed at the Overview and Scrutiny Committee meeting of 16 January 2018.
Officer Support	Mr S Hansford, Mrs P Bushby and Miss L Higenbottam
Background	<p>Section 17 of the Crime and Disorder Act 1998 states that all relevant authorities have a duty to consider the impact of all their functions and decisions on crime and disorder in their local area.</p> <p>The Overview and Scrutiny Committee has a statutory duty in accordance with Sections 19 and 20 of the Police and Justice Act 2006 to review the district's Community Safety Partnership (CSP) with the following objectives:</p> <ul style="list-style-type: none"> ➤ To hold the CSP to account for its decision making ➤ To scrutinise the performance of the CSP ➤ To undertake policy reviews of specific community safety issues
Terms of Reference	<ul style="list-style-type: none"> a) To hold the Chichester District Community Safety Partnership to account for its decision-making. b) To scrutinise the performance of the Chichester District Community Safety Partnership. c) To undertake policy reviews of specific crime and disorder issues e.g. child sexual exploitation/ modern slavery d) To consider how the Partnership and individual responsible authorities are contributing to local joint initiatives and achieving their aims and objectives.
Outcomes to be achieved	<p>The following outcomes should be achieved by the committee from undertaking this review:</p> <ul style="list-style-type: none"> ➤ Review of the CSP's performance over the last year. ➤ Identification of any areas of concern for further in-depth review. Would suggest Serious Organised crime particularly around drug exploitation and scams. ➤ Input into the strategic direction of the CSP next year
Methodology/ approach	CSP overview report for Q3; plan and budget; police crime stats; road safety stats.
In scope	Interviews with key agencies eg POLICE and WSCC, Chair CSP, Officers CSP Plan, budget, activity, partner work to support plan.
Excluded from scope	General or case specific police work. Police & Crime Commissioner decisions unconnected to CSP work i.e. Crime Prevention and Community Safety.

Consultation	<ul style="list-style-type: none"> Community Safety Partnership (Mrs E Lintill – Chairman) Sussex Police West Sussex County Council – re West Sussex Strategic Community Safety Partnership (WSSCP) structure Police and Crime Panel (PCC) - Mrs E Lintill, the council's representative)
Evidence sources	CSP Annual Report 2016/17 CSP Performance Plan 2017/18 and Q3 update CSP Budget 2017/18
Site visits	n/a
Frequency of meetings	Two meetings to be held on 19 February 2018 (AM) and 20 February 2018 (PM)
Review completion date	Report to OSC 22 March 2018
How does the review link to strategic aims and priorities?	Corporate Plan targets: - Provide clear leadership and effective influence to 'bring together partner organisations and facilitate delivery for common benefit'. - Maintain low crime levels

PROJECT PLAN

The following Project Plan interprets the above action plan into a programme of work.

	Action	Timescale
1	Review CSP 2016/17 annual report, Business Plan 2017/18 and Q3 update, and Budget 2017/18 Brief explanation of WSCC business planning and structure Acting Chief Inspector Kris Ottery, Sussex Police Tanya McKay - WSCC Community Safety Lead Ms P Bushby, Community Interventions Manager Mrs E Lintill, Chair of CSP and Council's representative on Police & Crime Panel	19 February 2018 (am) 20 February 2018 (pm)
2	Final report to OSC	22 March 2018